

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**2 November 2015 to 28 February 2016**

(published as at 6<sup>th</sup> October 2015)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3257 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership  
Councillor Greg Chance, Portfolio Holder for Planning, regeneration, Economic Development and Transport  
Councillor John Fisher, Portfolio Holder for Corporate Management  
Councillor Yvonne Smith, Portfolio holder for Community Safety and Regulatory Services  
Councillor Mark Shurmer, Portfolio Holder for Housing  
Councillor Debbie Taylor, Portfolio Holder for the Local Environment  
Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism  
Councillor Juliet Brunner  
Councillor Brandon Clayton

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Principles <b>Key:</b> No	Executive 13 Oct 2015		Report of the Executive Director Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Job Evaluation <b>Key:</b> No	Executive Not before 15th Dec 2015 Council Not before 25th Jan 2016		Report of the Executive Director, Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Provision of Disabled Car Parking Spaces within Council-Owned Housing Areas <b>Key:</b> Yes	Executive 15 Dec 2015		Report of the Head of Housing Services	Jayne Bough, Housing Services Manager Tel: 01527 64252 ext 3825
Reorganisation and Change Policy <b>Key:</b> No	Executive 15 Dec 2015 Council 25 Jan 2016		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256
Update on the Medium Term Financial Plan <b>Key:</b> No	Executive 15 Dec 2015		Report of the Executive Director, Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Worcestershire Child Sexual Exploitation Strategy and Action Plan <b>Key:</b> No	Executive 13 Oct 2015		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Finance Monitoring Quarter 2 - July - September 2015 <b>Key:</b> No	Executive 15 Dec 2015		Report of the Executive Director Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Nomination of Asset of Community Value - the Eagle Public House, Evesham Road, Redditch <b>Key:</b> No	Executive 15 Dec 2015		Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219
Fees and Charges <b>Key:</b> No	Executive 15 Dec 2015 Council 25 Jan 2016		Report of the Executive Director Finance and Resources	Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Housing Business Case <b>Key:</b> No	Executive 15 Dec 2015 Council 25 Jan 2016		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Health and Safety Policy - Contractor Security <b>Key:</b> No	Executive Not before 15th Dec 2015 Council Not before 25th Jan 2016		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Contractor Safety Policy <b>Key:</b> No	Executive Not before 15th Dec 2015 Council Not before 25th Jan 2016		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Lone Working Policy <b>Key:</b> No	Executive Not before 15th Dec 2015 Council Not before 25th Jan 2016		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Borough of Redditch Plan no.4 - Modifications <b>Key:</b> No	Executive Not before 15th Dec 2015 Council Not before 25th Jan 2016		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Purchase of Crossgates House <b>Key:</b> Yes	Executive 15 Dec 2015	Potential for exempt information relating to financial details	Report of the Head of Customer Access and Financial Support	Amanda de Warr, Head of Customer Access and Financial Support Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Review of Operation of Leisure Services <b>Key:</b> No	Executive 14 Jul 2015 Council 27 Jul 2015 Executive Not before 15th Dec 2015		Report of the Head of Leisure and Cultural Services Back ground paper - Independent Consultant's report on options for the future management arrangements Report of the Deputy Chief Executive	Sue Hanley, Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) Tel: 01527 64252 ext 3601
Review of Pay Enhancements for Leisure Assistants <b>Key:</b> No	Executive 15 Dec 2015	Potential for exempt information relating to individuals	Report of the Head of Leisure and Cultural Services	Dave Wheeler, Leisure Services Manager Tel: 01527 64252 ext 3313
Housing Revenue Account, rent and capital 2016-17 <b>Key:</b> No	Executive 15 Dec 2015 Council 25 Jan 2016		Report of the Head of Housing Services	Liz Tompkin, Head of Housing, Sam Morgan, Financial Services Manager  Emma Cartwright, Housing Performance and Database Manager Tel: 01527 64252 ext 3304, Tel: 01527 64252 ext 3790  Tel: 01527 64252 ext 3994

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Applying Article 4 directions to The Council's schedule of locally listed buildings <b>Key:</b> Yes	Executive Not before 12th Jan 2016		Report of the Head of Planning and Regeneration	Emma Newfield, Planning Assistant Tel: 01527 64252 ext 3214
Tenancy Policy <b>Key:</b> No	Executive		Report of the Head of Housing	